



# Cookies Policy

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## 1. What Cookies Are

Cookies are small text files stored on the user's device while using the customer portal admin.essw.pl and ESSW ERP instances. We use them solely for purposes necessary for the operation and security of the service and to remember interface preferences.

## 2. Cookies We Use

| Type                          | Examples                               | Purpose                                                                                      | Duration                                                  |
|-------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Session (strictly necessary)  | application session identifier         | maintaining the logged-in user session                                                       | until the session ends                                    |
| Security (strictly necessary) | XSRF-TOKEN                             | protection against CSRF attacks                                                              | until the session ends                                    |
| Login (functional)            | remember_me, trusted device 2FA cookie | keeping the user logged in and skipping repeated two-factor verification on a trusted device | up to approx. 30 days (2FA — according to panel settings) |
| Preferences (functional)      | light/dark theme, interface language   | remembering appearance and language                                                          | up to 12 months                                           |

## 3. What We Do Not Do

- we do not use advertising or tracking cookies,
- we do not share cookie data with third parties for marketing purposes,
- we do not profile users based on cookies.

## 4. Managing Cookies

Your web browser allows you to delete stored cookies and block their storage. Blocking strictly necessary cookies (session and security) will prevent logging in and using the portal and ERP instances.

## 5. Related Data

In connection with cookies, technical data (IP address, browser information) described in the Privacy Policy is processed — for service security and diagnostics.

## 6. Changes to this Policy

The current version of the cookies policy is available in the Customer Portal. We will inform about material changes via the portal.